

WAIMARIE HUTT VALLEY CROQUET CLUB Inc

Minutes of the Executive Committee meeting held on Wednesday 18th March 2020 at the club rooms Walter Nash Park, Taita

Meeting opened at 16.00 by President Terry McBeth.

Apologies: Marg Lissette, Len Lea.

Absent Stephanie Craig.

Apologies noted

Present: Terry McBeth, Ross Bisley, Kevin Fellows, David Beerworth, Trevor Ballantine, John Farrell, Glenys Rogers. Dawn Dorresteijn, Beryl Stewart.

Items to be added to Agenda

1. Coronavirus and its effect on Club Days
2. AGM and nominations for committee
3. Security
4. Housekeeping

Minutes

The minutes of the previous meeting held on 19th February 2020 have been sent to committee members.

Minutes accepted as a true record of the meeting.

Moved Dawn Dorresteijn.

Seconded Ross Bisley

Carried

Matters arising from Minutes

Ongoing discussions with HV Darts re provision of perpetual calendar. Darts have Yearly Calendar in lower room. Waimarie HV to live with the present arrangements for the remainder of the season.

Treasurers Report.

Treasurer's report tabled (Attached to end of minutes)

It was moved

That the Treasurers report as tabled be accepted

Moved John F

Seconded Ross B

Carried

Points to note: Club should return a small surplus if depreciation not included

A list of payments for the month was tabled.

It was moved:

That the payments as tabled be confirmed

Moved John F

Seconded Ross B

Carried

After discussion it was agreed Treasurers report be kept simple. Depreciation of assets to be kept for AGM.

Club Captain's report

1. One complaint had been received regarding Club days (Saturdays) being restricted by tournaments.
2. Ricochet on one lawn on GC club days was deemed acceptable and would continue as long as it did not interfere with GC play.

Correspondence (Attached to end of minutes)

It was moved

That correspondence be accepted

Moved Dawn D

Seconded Glenys R

Carried

Notes from Correspondence

1. Mayor – Accepted nomination as Patron
2. Solicitor – Accepted nomination for this coming year but this will be his last year
3. Auditor – Accepted nomination

These will be confirmed at the AGM

General Business

1. **Uniforms:** Quotes received from 3 suppliers ranging from \$75.00 plus set up costs to \$30.00 plus embroidery of logo. Glenys R to revisit suppliers to discuss consistent colour nearest to jade, as jade is not easily obtainable. It was decided Fleecy tops be the preferred option
2. **Lawns:** The rye grass problem was discussed. A meeting was held with Hutt CC (Aaron Marsh) but no report back yet from Hutt CC. Ross to follow up. Council to be advised of the qualifying tournament for the World Women’s AC championship. Following a discussion on scouring in the vicinity of sprinkler heads, it was decided that Kevin F liaise with irrigation contractors on a solution. Ball barriers on eastern boundary in place but to be repositioned at request of mowing contractor.
3. **Covid-19 Virus.** General discussion on the effect of the virus. Common sense should prevail. Unnecessary contact should be avoided where possible. All surfaces and door handles had been disinfected and would continue to be. Club to adhere to best practice as advised by the government. The Shona McFarlane AC open would proceed at this stage. A final decision would be made by Club President and Captain. It was noted HV Darts had cancelled some tournaments due to numbers involved.
4. **Equipment Shipping Container:** Following a discussion on security of the container, it was decided that David B would drill a hole to assist with placement of lock on container door.
5. **Club day managers** to ensure club day trolley put in office at end of play.
6. **Annual General Meeting 2nd May 2020.** Following a discussion on vacancies for President, Club Captain and Assistant Club Captain it was decided to leave to positions to the incoming committee. Those who have announced they will not be available for re-election to the committee are: Terry McBeth; David Beerworth; Trevor Ballantine; Margaret Lissette. Stephanie Craig was absent from meeting so it is unknown if she would be available for re-election.
7. **Budget for 2020/21 season:** Should be the same as 2019/20 actual costs with provision for water rates which are unknown at this stage.
8. **Subscriptions:** The cut-off date for new members paying annual subscription to be discussed at next meeting. It was suggested that subscriptions remain as at present,
9. **Added expenditure.** Consideration to be given to the purchase of new balls in the future.

There being no further business

Meeting closed at 5.45 pm.

Next meeting to be held on Wednesday April 15th in the Clubrooms Walter Nash Park.

President.....Date.....

1 March 2020

Waimarie HV Croquet Club Inc

Finance Report to the Committee Meeting held in March 2020

Year to date February 2020 Profit and Loss

We have an eleven months' *Deficit* of \$2.5k. Ignoring Depreciation (a non-cash expense), we have a *Surplus* of \$2.1k.

Forecast year end deficit (rough)

Putting revenue as nil for March, and assuming costs similar to February we will have a year-end deficit of \$3.3k. Depreciation charge for the year will be \$4.9k – a non-money cost. So in a **cash sense** we have a forecast year end surplus of \$1.6k. We paid a final amount to HCC this year (\$8.0k); other than this no Fixed Assets have been purchased.

2020/21 Budget

We prepared something for 20/21 some months back. Next year's budget is more likely to be this year's actual income/expenses with adjustments to some lines – subscription income, lawns maintenance/remedial work, water rates, to name a few.

Money Spent for confirmation

I have prepared the list of payments from 14/2/20 to 1/3/20. It is the payments recorded in the General Ledger Current Account so the numbers include GST.

John Farrell

Correspondence for Committee Meeting, 18th March 2020

All correspondence circulated and replied to whenever appropriate.

Incoming Correspondence (via e-mail unless otherwise stated):

1. 22/2 Kelvin Watson, Easter Flyer GC Singles at Plimmerton.
2. 25/2 Croquet Matters February 2020 issue.
3. 30/2 Kelvin Watson, next season's program.

Outgoing Correspondence (via e-mail unless otherwise stated;)

1. 20/2 Christine Hay, HV Darts re perpetual calendar. No reply so resent 17/3. Replied, doesn't want shared perpetual calendar displayed.
2. 15/3 Mayor Campbell Barry, re Patron election at AGM, presentation of trophies (replied that he has agreed to be patron and accepted invitation to present trophies).
3. 15/3 Russell Buchanan, Honorary Solicitor. Replied that he is happy to be to be re-elected this AGM (May 2020) but may not be available after that (May 2021).
4. 15/3 Toby Hempleman, Honorary Auditor – replied that he is happy to be re-elected at this AGM.